

Michael Clarke

Production Assistant
Bristol

Contact Info

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Personal Statement

Currently looking for an exciting new challenge and opportunity to grow and develop my career. **2 years production experience** with a keen eye for detail. **Comprehensive production assistant experience ranging from features to commercials.** Confidence working on location or in an office. **Exceptional Coordinating skills - 14 months experience as a technical coordinator**, working closely with fast-paced natural history productions. Scheduling a busy post-production department at the same time. Aspiring VFX Artist currently immersed in learning Houdini.

Looking to use these skills to build on my production experience to date.

Production Experience

Technical Coordinator
Plimsoll Productions

January 2022 - March 2023 (14 Months)

- Working closely with Production Managers, Coordinators and Camera Technicians to schedule cameras and equipment.
- Working to tight deadlines whilst keeping shoots within budget.
- Creation and management of carnet documents for global shoots.
- Post production Scheduling.

Kit Runner
Plimsoll Productions

July 2021 - January 2022 (6 Months)

Production Assistant
Nike Grassroots Rugby (Commercial)
February 2020, 5 days

Sound Recordist
Bristol Going For Gold (Commercial)
June 2019, 5 Days

Runner/Production Assistant
Bad Blood Films (Feature Film; Sacrilege)
May, December 2019, 4 Weeks

Camera Assistant/Operator
Moor Beer (Commercial)
March 2018, 1 week

Other Work

Barista
Hawkes House (September 2020 - June 2021)

Customer Service Assistant
Moto Hospitality (September 2016 - June 2017)

Education

BA Film - First Class Honours
Plymouth Marjon University
(Screenology, Bristol) 2017 - 2020

Marlwood School 2009 - 2016
A-Levels: Biology - A, History - B, Physics - C
10 GCSE's: 1 A*, 7 As, 2 Bs

Software



Skills

- **Full understanding of production processes and softwares.**
- **Full, clean UK driving license and my own car.**
- Excellent eye for detail, ensuring any and all tasks are completed to the utmost standard **whilst working comfortably in a fast-paced environment to ensure that all deadlines are met.**
- Very effective when collaborating with a larger team and when working independently.
- **Excellent administration skills.**
- Concise, friendly and effective communication.
- **Intricate technical understanding** of camera, lighting and audio equipment. Broad experience with safely lifting and moving equipment.

Interests: Photography, Video Games, Baking, Reading, Running, Weightlifting, Formula 1 and Rugby