



ANNA RANDALL

COVID SUPERVISOR / RUNNER

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PROFILE

As a runner, I pride myself on my 'can do' attitude, fast learning, and proactive approach. I am a keen listener that follows instructions well and I am able to problem-solve efficiently to ensure everyone is happy. I have over 3 years' experience working in multiple roles utilising a strong and varied skill set. I am personable and professional. I work well under time pressures, COVID-19 safety practices and location limitations.

SKILLS

- Full UK licence with own transport
- Over 25 for insurance purposes
- Strong initiative
- Ability to prioritise tasks
- Good attention to detail
- Good communication skills
- Proactive to last-minute changes
- Good time management
- High level of organisation
- Competent in Microsoft/Google docs
- Administration including invoices, expenses, and call sheets
- Experienced Makeup Artist

EDUCATION & TRAINING

- Covid-Supervisor - APA Registered
- Barbicide COVID-19 Certification
- Screenskills Coronavirus Basic Awareness on production training
- Previous experience in health and social care and housing management
- 3 A-Levels

REFERENCES ARE AVAILABLE UPON REQUEST.

THIS CV MAY BE KEPT ON FILE AND SHARED FOR EMPLOYMENT PURPOSES.

EXPERIENCE

DAVID LLOYD LEISURE TVC

MOB FILMS- PRODUCTION RUNNER - DECEMBER 2020

Duties: Helping unload and load kit from crew vans; distributing and collecting radios to the crew; setting up breakfast and lunch table; taking food and drink orders; cash handling; sourcing snacks

RSPB BIG GARDEN BIRD WATCH TVC

OMNI PRODUCTIONS - PRODUCTION ASSISTANT - NOVEMBER 2020

Duties: Assisting the production manager; completing research tasks; booking accommodation; organising travel logistics and itinerary; creating the call sheet; recording PPE inventory; setting up COVID-19 sanitisation stations; distributing PPE and recording temperatures; catering responsibilities; talent makeup application; cash handling; reconciling expenses and invoices

GREEN FINANCE INSTITUTE - CORPORATE FILM

BENJAMIN SCRASE LTD - PRODUCTION RUNNER - DECEMBER 2020

Duties: Setting up light stands and camera tripods; driver for crew vehicle; onset COVID-19 Supervisor; talent hair and makeup application

WILTSHIRE FARM FOODS - RAINY DAYS TVC

OMNI PRODUCTIONS - PRODUCTION ASSISTANT - AUGUST 2020

UNIVERSITY OF THE WEST OF ENGLAND - CINEMA AD

OMNI PRODUCTIONS - RUNNER / MUA - JULY 2020

NETWORK RAIL - BUSINESS SIMULATION

FLOATING HARBOUR FILMS- RUNNER / MUA - JULY 2020

MINISTRY OF DEFENCE - BUSINESS SIMULATION

TUSKO FILMS- RUNNER / MUA - MARCH 2020

CROWN PROSECUTION SERVICE - CORPORATE FILM

OMNI PRODUCTIONS- RUNNER / MUA - DECEMBER 2019

HOMEAWAY - TVC

OMNI PRODUCTIONS- RUNNER / MUA - NOVEMBER 2019

FITII - ONLINE ADVERT

KUBE PRODUCTIONS - RUNNER / MUA - MARCH 2018