

# Amy Fielding

Production Manager // Producer // Director

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## PROFILE

I am an experienced Production Manager and Producer and have worked with companies including Channel 4, Arts Council England, Specsavers, Peugeot, Worldsteel and Tesco. Passionate about film and television, I have strong research and organisational skills and have managed production on lifestyle, automotive, documentary, travel, fashion, 3D, animation and live events projects, across both the UK and Worldwide.

## EMPLOYMENT

**Calling the Shots Films, Bristol** **October 2017 – April 2018**

**Production Coordinator and Producer**

- Managing and producing short films for the Channel 4 series, Random Acts
- Advising young filmmakers on creative production methods
- Sourcing and managing locations
- Creating schedules and managing budgets
- Overseeing contracts, permits and other legal documents
- Providing filming and edit support

**Hurricane Media, Bristol** **March-Oct 2017**

**Producer**

- Researching and planning film shoots, creating storyboards and shot lists
- Directing filming on set and managing crew
- Managing logistics including international travel, visas and permits
- Arranging licenses and creating risk assessments
- Directing and overseeing editing, grading and voiceovers

**Specialist, Bristol** **2012-2017**

**Commissioning Editor, Photography and Video**

- Producing and directing studio and location based photo and video shoots
- Working closely with clients in creating briefs, scripts and storyboards
- Sourcing and coordinating creative teams and managing schedules
- Directing models and talent
- Negotiating fees and contracts with contributors and agents
- Shooting and editing footage, sound capture and music selection

**Stafford College/University of Staffordshire** **2009-2011**

**Course Leader: Foundation Degree – Digital Media Production**

- Planning and delivering a two-year degree level course
- Leading workshops in camera skills and professional practice
- Managing a team of lecturers, assigning modules for delivery
- Assessing and developing course structure
- Managing course budget

**The Press Association, Nottingham/Dublin** **2006-2008**

**Account Manager**

- Monitoring daily news and photography production, creating picture stories and distributing bespoke packages to clients
- Moved to Dublin office to develop new business opportunities
- Delivering presentations to clients and negotiating new contracts
- Coordinating photographers and arranging coverage of events

**University of the West of England, Bristol** **2008-2009**

**PGCE: Post Compulsory Education & Training**

**De Montfort University, Leicester** **2002-2005**

**2:1 BA (Hons): Photography & Video**

**Blackpool and the Fylde College** **2000-2002**

**BTEC National Diploma: Photography**

**Lytham St. Annes High School** **1994-1999**

**GCSE: 8 A-C Grades**

## IT SKILLS

Adobe Premiere, Final Cut Pro, Adobe Photoshop  
Microsoft Office; Excel, Outlook, Powerpoint, Word, Team Gantt, Synergist, Basecamp, Trello

## EXTRA CURRICULAR

I make short films for a personal project called Bristol Short Stories. This is a documentary project that aims to showcase the people and companies that make up Bristol's creative community.

I am the captain of a softball team, and play in the Bristol Softball Association league.

I regularly volunteer with the Royal Voluntary Service, visiting and assisting their elderly service users.

## EDUCATION