

Alison Hargreaves

Based in Bristol / 07972 248 297 / alison.hargreaves31@gmail.com
www.alisonhargreaves.co.uk

At A Glance

- I am a Director, Assistant Director and Editor, most recently nominated for Best Editor at the 2017 Underwire Festival for *MAKE THE MOST OF ME*, which I also co-directed and produced.
- My documentary experience comprises directing, producing, research, casting, directing and editing
- I have 8 years' experience as a Producer and General Manager in Performing and Digital Arts in a range of settings from ancient Grecian amphitheatres to prisons.
- I have Enhanced DBS certificates for working with children and vulnerable adults
- I am a Fluent French speaker
- I have a full, clean driving licence. 25 +

Experience and Skills

Directing: 1st and 2nd AD for film projects, Assistant Directing for Theatre, Directing documentary shorts, self shooting

Research and Development and Rehearsals: Rehearsal Assistant and Assistant Director for Theatre projects, running participatory R&D workshops for documentary film projects.

Editing: Confident with Premiere Pro and After Effects. Nominated for Best Editor at the 2017 Underwire Festival. for *MAKE THE MOST OF ME*

Research & casting: Locating, meeting and testing contributors and developing trustful interpersonal relationships. Liaison as required.

Project Management: Overseeing complex projects involving multiple partnerships and line managing staff, contributors and volunteers

Interpersonal: Extensive experience collaborating with high profile partners, line managing staff, working with vulnerable contributors, mentoring ex-offenders and developing/maintaining creative partnerships.

Administration: Release Forms, Location Agreements, Call Sheets, insurance, contracting

Financial: Budget management and reporting, petty cash, fee payments, reconciliation

Communications: Marketing campaigns, correspondence

Fundraising: Crowdfunding campaigns, applications to Local Authorities, businesses, Trusts and Foundations, Arts Council Grants.

Film Employment

July 2017

First Assistant Director - *The Tick and The Bomb* directed by Matt White. Commissioned by Arts Council Wales

- Casting and supporting preproduction planning
- Forward-thinking support for the Director, running the shoot to schedule Writing and distributing call sheets to cast and crew

June 2017

Second Assistant Director - *Ring A Roses* music video directed by Charlotte Gainsbourg. Produced by Forever Pictures and La Pac

- Casting and location scouting
- Supporting talent throughout the shoot

- Forward-thinking support for the First Assistant Director, working with the Location Manager as required

February 2017 +

Associate Producer - MESSIAH film commissions for The Space and Apple Music

- Coordinating the shoot of a film directed by Nick Wickham of a single live performance of MESSIAH directed by Tom Morris.
- Commissioning and overseeing a parallel documentary shoot.
- Synchronising stage and film production teams.
- Budget management.
- Release forms and royalty agreements.
- Development and delivery of commercial and non-commercial distribution campaigns.
- Coordinating with distributors Cinema Live for cinema screenings in the category of event cinema

August 2016 - present day

Self shooting videographer

- Delivering online video content for Avery Healthcare. Multiple commissions.

October 2016 - present day

Director and Producer, *GIRLS ON FILM (working title)*

- Leading development on a documentary film project in collaboration with the teenage female students of Bristol's City Academy and City of Bristol College.
- Research, casting and leading nine R&D workshops with adolescent contributors.
- Delivering a work experience programme for students of the University of the West of England.
- Fundraising

April 2015 - August 2016

Co-director, Editor and Producer, *MAKE THE MOST OF ME*

- Leading a documentary film project in collaboration with Alive! Activities and the University of the West of England.
- Research and casting with elderly contributors.
- Delivering a work experience programme for students of the University of the West of England
- Fundraising and deploying an Arts Council Grant
- Curating and delivering a short film showcase evening at Bristol Old Vic Theatre
- Coordinating a tour of screenings to care homes.

- Festival submissions and liaison with Diverse City festival, Underwire Festival, Docs Without Borders and London Lift-Off Film Festival.

September 2013 - June 2015

Line Producer, Bristol Proms Digital Arts Festival 2014 and 2015

Bristol Proms is delivered by Bristol Old Vic in partnership with Classic FM and Universal Music, Arts and Entertainment. As Line Producer I oversaw delivery in collaboration with TV and Film Production partners. Key film and A/V projects included large scale live performances featuring a multi-camera set up and live video relay.

June - September 2015

Associate Producer, Gift of Music documentary for Made In Bristol TV

I researched, liaised with five schools and coordinated the filming of a documentary series in collaboration with Made In Bristol TV.

Theatre Employment

As an experienced Theatre Producer I have delivered original productions, festivals and national tours with a range of National Portfolio Organisations such as Clean Break, Bristol Old Vic, the English Concert Orchestra, Camden Peoples Theatre, the Bike Shed Theatre, Watford Palace Theatre, Theatre Clwyd and Tiata Fahodzi.

Other Experience

February 2015 +

Voluntary mentor for the Koestler Trust working with artist ex-offenders

Education / Training

Arts Emergency Mentoring Training (supporting underprivileged 16 - 19 year olds) July 2016

ITC Finance for Leadership course May 2015

Cause 4 Fundraising and Philanthropy course October 2015 **London 21 Consortium Fundraising course** April 2016

BA/Licence Language, Literature and Civilisation (The Sorbonne, Paris IV)

A Levels A – C English, Psychology, History. (Richmond Upon Thames College, Twickenham) **10 GCSEs** grade A* - B

Other Interests

I take part in sporting events such as the Paris 30k and UK Sprint Triathlons.